

# CONFIDENTIAL STAFF REFERENCE

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*\*Please Phone us and/or scan and Email, Fax or US mail this form to us as soon as possible.  
We must receive your reference in order to further consider this applicant.*

Applicant's Name: \_\_\_\_\_ Your Name: \_\_\_\_\_

Your Line of Work & Position: \_\_\_\_\_

How long have you known applicant? \_\_\_\_\_ In what capacity? (Be specific): \_\_\_\_\_

What were applicant's responsibilities? \_\_\_\_\_

How was applicant's performance? \_\_\_\_\_

Is applicant eligible for return/rehire? Yes No If no, please explain: \_\_\_\_\_

Do you see applicant as (check one): Optimistic More Realistic Pessimistic

How do you think applicant would do as ranch/camp staff? \_\_\_\_\_

Would you feel comfortable having your own child stay overnight with applicant? \_\_\_\_\_

Additional Comments About Applicant: \_\_\_\_\_

## Documentation of Experience Working With or Caring for Children

This applicant has spent \_\_\_\_\_ (hours), from \_\_\_\_\_ to \_\_\_\_\_ (dates)

At \_\_\_\_\_ (name of organization) caring for children in the capacity(ies) described below.

Capacity(ies) in Which Applicant Cared for Children at the Above Mentioned Organization:

Has applicant worked with children for 480 hours or more (the equivalent of 3 months full-time)? \_\_\_\_\_

Specific experience with (*check all that apply*):

Horses Archery Gymnastics Trampoline Camping Hiking Ropes Course

Details:

\_\_\_\_\_  
Your Business Name Phone Email

\_\_\_\_\_  
Address City State Zip

\_\_\_\_\_  
Print Name Signature Date