

The Colorado Mountain Ranch
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CONFIDENTIAL STAFF REFERENCE

Reference's Name: _____

Applicant's Name: _____

Has Applied For: _____

Personal qualifications for all staff include an understanding of the needs and interests of people of all ages, good work ethic, love of the out-of-doors, maturity, resourcefulness, good character and ability to work well with others as a team.

Your personal evaluation of the applicant will help us choose a dedicated and capable staff. A "Release from Liability" that covers any information you share in this reference has been signed by the applicant and is on file. You may request a copy of this release from our office. All of your remarks will be kept in strict confidence. We must receive your reference to further consider this applicant.

Please Phone us and/or, Email, Fax or US mail us as soon as possible.

How long have you known applicant? _____

In what capacity? _____

What were applicant's responsibilities? _____

How was applicant's performance? _____

Is applicant eligible for return/rehire? _____ If no, please explain _____

How do you think applicant would do as ranch/camp staff? _____

Would you feel comfortable having your own child stay overnight with applicant? _____

Comments: _____

**** Documentation of experience working with or caring for children ****

Please use the back of the page or a separate page if you need more space for any of your answers

This applicant has spent _____ (hours), from _____ (dates)

At _____ (name of organization)

caring for children in the following capacity: _____

Specific experience with horses: _____

Has applicant worked with children for the equivalent of 3 months or more full-time? _____

**Please attach copies of all of the applicant's credentials or documentations of training or experience that may be in your files.

Print your business name, address, phone, and email _____

Print Name _____ Signature _____ Date _____