

The Colorado Mountain Ranch

10063 Gold Hill Road -- Boulder, CO 80302

Phone: 303-442-4557 Email: Office@ColoradoMountainRanch.com

Website: www.coloradomountainranch.com Fax: 303-417-9114

Our staff is instrumental in creating and implementing every aspect of Ranch programs, activities, construction and maintenance projects, food service, facility use, and hospitality. We are looking for a few high-spirited, multi-talented and skilled people to join our team and help with all aspects of the overall operations of The Ranch.

Job Descriptions

Children's Activity Instructors -- Teach instructional progressions in relation to each child's ability and development in the following areas: Western Horseback Riding (Wrangler); Mountainboarding; Arts and Crafts; Archery; Swimming (Lifeguard, WSI); Lake Kayaking, Low Ropes Course (Initiatives, Team-building and Challenges); Gymnastics and Trampoline; Frolf, Nature Awareness, Outdoor Living Skills, Camping, Hiking, Tracking, Native American Indian Lore, Sustainability, Ecology, Teen Leadership.

Wranglers -- Teach Western riding, natural relationship with horses, bridling, saddling, horse and animal care, breeds and colors; lead instructional and trail rides and games on horses; feed and care for all animals and keep corrals, barn and tack clean and serviceable.

Children's Group Counselors -- Lead and guide groups and assist with programs.

Nanny -- for our curious, exuberant & delightful two-year-old granddaughter

Office -- Public and staff relations, accounting, telephone and computer.

Drivers -- Transport clientele in vans and busses.

Kitchen Manager and Head Chef -- Serves regular well-balanced meals to staff and gourmet meals for wedding receptions. Also: plans menus, orders supplies, manages other kitchen and dining room staff.

Kitchen Assistants -- Help with cooking, food prep, buffet management, table setting, serving, dish and pan washing, overall clean-up and maintenance of the dining room, kitchen and food storage areas.

Maintenance -- General upkeep of all systems -- mechanical, electrical, automotive, plumbing and repair. Loading, hauling, landscaping, set-up and cleanup.

Construction -- Carpentry, sheetrock, doors, windows, roofing, welding.

Details...

THE 2012 SUMMER at The Colorado Mountain Ranch blends camp tradition, innovation and a proactive future. In September of 2010, the Fourmile Fire swept through part of the Ranch, burning a number of acres of forest and a few buildings. Our new barn, built in the spring of 2011, graces our extended meadow. Rebuilding continues with plans in the works for a new Activities Building for Gymnastics and Challenge and enriching the fire ecology program.

Summer 2012 offers **ten weeks of children's programs**, June 4 - August 10. All new applicants must be available to commit as counselors and instructors from **May 29-August 12, 2012**. From May through October there will be fire rebuild construction projects as well as regular upkeep projects. Throughout this

time, staff members also attend to every detail of mountain wedding ceremonies and receptions, other mountain events and parties, group horseback rides, and facilitating groups on the ropes course and mountainboarding course. It will be a busy, diverse and hardworking summer as we rise to meet many challenges, old and new!

New opportunities for the children to enhance experiences in Earth and Sustainability include **Eat Real!** implemented by French chef Morgan Jenatton, **Western Art** inspired by our own artist-in-residence, Devin Scannell, and **Children's Yoga**, by our newly-certified Yoga Calm® instructor, Jojo Morrison.

The Water! Focus Camp is now for all ages of campers from 7-15. Each day includes a half-day outing to Water. Our lifeguards and swimming instructors will coach **Water!** Focus Campers for a half day each day as they practice swim strokes, style, strength and safety at local Boulder swimming pools or at nearby lakes and streams. There will be Boating Outings for lake kayaking, too!

The **Earth!** program features experiences in sustainable living, such as daily recycling, using alternative power such as wind and solar energy systems, experimenting with small-scale organic agriculture, fire ecology, construction using renewable resources, and exploring the benefits of various methods of transportation.. **Frolf!** features lots and lots of Frisbee golf, also known as Disc Golf.

Dates and Benefits. Staff applicants must be at least 18 and able to commit to reside and work at The Ranch for the minimum time of May 29 to August 12, which includes training week and the weeks of our children's programs. Wranglers arrive May 28; Bus Driver Trainees arrive May 23. Arrival dates are non-negotiable. Applicants will be considered for times contiguous with these dates, from May 15 through November 1, 2012. We work 6 days and 4 evenings each week. Salaries range from \$150 to \$250 per week plus room and board. There is no allowance for transportation. Staff members live at The Ranch in separate male and female bunkhouse-style dormitory cabins. In addition to salary and room and board, staff members receive laundry service, leadership training, future personnel references, and the opportunity to make good friends and be a creator and contributor in a cooperative, active, supportive, outdoor mountain community with children.

Qualities we look for in our staff include a positive attitude, enthusiasm, good judgment and reliability. Flexibility and adaptability to changing priorities are necessary. Our staff must be personable, highly energetic, safety-minded, honest, sincere and willing to work hard for rewards beyond financial gain. Staff must stay physically and mentally active and alert. We embrace a Native American philosophy of respect for self, others, nature and stewardship of the Earth. Everyone helps with daily support crews, general maintenance, construction and other work projects. Our clientele expect confident personal presentation and a neat and clean appearance.

Be ready to commit to making The Ranch successful in providing a rewarding mountain experience for yourself and others.

To Apply.... If you are interested in joining our great group of workers for the summer, please download and print:

- 1) **Staff Application** and
- 2) **Reference Form**
- 3) Complete and return the Application to us by fax, US Mail, or scan and email.
- 4) Contact those who are familiar with your work with children, other work abilities and character. Ask them (we need at least two references) to call us, email us, and/or download, print, complete and return the reference forms by fax, US mail or email.
- 5) Please call us for a telephone interview and to check on the status of your application.

2012 STAFF APPLICATION The Colorado Mountain Ranch -- 10063 Gold Hill Road -- Boulder, CO 80302

***Please send a recent photo!**

Your Facebook: _____

Other Web addresses: _____

Today's Date: _____

Phone: 303-442-4557

Fax: 303-417-9114

Email: Office@ColoradoMountainRanch.com

Website: www.coloradomountainranch.com

Exact dates available: _____ SS Number _____ [We communicate by email and phone]

Name _____ Phone (H) _____ Phone (C) _____

Current Address _____ City _____ State _____ Zip _____

Until what date _____ Email _____ How often checked? _____

Permanent Address _____ City _____ State _____ Zip _____ Phone _____

Current Work _____ Duties _____ Current School _____ Focus: _____

Date of Birth _____ Sex: M ___ F ___ Marital Status _____ **Emergency contact:** Name _____

Address _____ Phone _____ Email _____

School or College, most recent first **Major Subjects** **Dates** **Year: Diploma or Degree/describe**

Relevant Experience and Character References, most recent first:

Supervisor: 1) _____ 2) _____ 3) _____

Business Name _____

Address _____

City, State, Zip _____

Phone _____

Email _____

Your Position & Dates _____

Single check (✓) areas in which you are competent. Double check (✓✓) those that you can assist.

Corral	Music	Activities	Food Service
<input type="checkbox"/> Western Riding Instruction	<input type="checkbox"/> Lead Singing	<input type="checkbox"/> Mountainboarding	<input type="checkbox"/> Baker
<input type="checkbox"/> Horse Care	<input type="checkbox"/> Guitar	<input type="checkbox"/> American Indian Lore, Games, Crafts, Culture, Music	<input type="checkbox"/> Head Cook/Kitchen Mgr.
<input type="checkbox"/> Small Farm Animals	<input type="checkbox"/> Instruments /specify: _____	<input type="checkbox"/> Swimming	<input type="checkbox"/> Kitchen General Helper
Nature and Sustainability	<input type="checkbox"/> Dance /specify: _____	<input type="checkbox"/> Boating/specify _____	<input type="checkbox"/> Prep Cook
<input type="checkbox"/> Natural Awareness		<input type="checkbox"/> Arts & Crafts /specify: _____	<input type="checkbox"/> Dishwasher
<input type="checkbox"/> Birds & Animals	Sports	Repairs	Driving (yes, no, #'s)
<input type="checkbox"/> Geology	<input type="checkbox"/> Archery	<input type="checkbox"/> General Maintenance	<input type="checkbox"/> Manual Transmission
<input type="checkbox"/> Nature Games	<input type="checkbox"/> Trampoline	<input type="checkbox"/> Construction	<input type="checkbox"/> Automatic Transmission
<input type="checkbox"/> Outdoor Living Skills	<input type="checkbox"/> Gymnastics	<input type="checkbox"/> Plumbing	<input type="checkbox"/> Years Exp. Car
<input type="checkbox"/> Camping	<input type="checkbox"/> High Ropes Course	<input type="checkbox"/> Auto Mechanics	<input type="checkbox"/> Years Exp. Van
<input type="checkbox"/> Hiking	<input type="checkbox"/> Low Ropes Course	<input type="checkbox"/> Electrical	<input type="checkbox"/> Years Exp. Bus
<input type="checkbox"/> Tracking	<input type="checkbox"/> Frisbee Games	_____	<input type="checkbox"/> Mountain Experience
<input type="checkbox"/> Sustainable Systems:		_____	
<input type="checkbox"/> Recycling	<input type="checkbox"/> Solar	<input type="checkbox"/> Construction	<input type="checkbox"/> Transportation
<input type="checkbox"/> Wind	<input type="checkbox"/> Agriculture		

Please number in order of preference (1-12) all those you would consider:

Activity Instructor /specify: _____ Wrangler (horses) Mountainboarding Instructor

Challenge Ropes Course Children's Counselor/Preferred Ages _____ Van Driver Bus Driver

Office Staff Head Cook/Kitchen Manager Kitchen Staff Maintenance Construction

The Colorado Mountain Ranch Staff Application: Page 2

Do You Have Current Written Documentation for:

Lifeguard Training _____ Exp. Date _____; WSI _____ Exp. Date _____
First Aid Certification Type _____ Exp. Date _____ CPR ___ Adult ___ Infant ___ Exp. Date _____
Driver's License: Type _____ State _____ Number _____ Exp. Date _____
Describe your Driving Record _____
Experience with Special Needs Populations _____ Describe _____
Which of the above will you have by summer? _____

All positions require that you engage 100% mentally and physically, be mobile over a variety of terrains and have varying lifting requirements. Do you have any limitations that would prevent you from performing the duties required of the positions you checked. ___ No ___ Yes (explain) _____

Have you ever been convicted of child abuse or neglect? ___ Yes ___ No

Have you ever been convicted of a felony? ___ Yes ___ No

Have you ever been convicted of unlawful sexual offense? ___ Yes ___ No

Have you ever been convicted on a drunk driving offense? ___ Yes ___ No

If you checked yes on any of the above three questions, please explain on a separate sheet. This will not necessarily disqualify you from the job you are applying for. We do check Colorado and Federal Bureau of Investigation records.

How did you hear about The Colorado Mountain Ranch _____

Have you ever been a camper, CIT, or camp staff? ___ Which? _____ Where? _____

If at The Colorado Mountain Ranch, when? _____

Tell us briefly about yourself in relation to this application:

(Use a separate sheet if desired)

PLEASE NOTE: It must be understood and agreed that there shall be no use of any controlled substance while you are a staff member at The Colorado Mountain Ranch. Absolutely NO alcoholic beverages may be brought onto Ranch property and no one is ever to be in camp under the influence. We cannot allow pets or overnight guests.

Staff members help with all aspects of Ranch operations, programs and projects. Children are at The Ranch for ten weeks. Ranch staff also serves weddings, corporate events, family retreats and ropes course seminars. There are many ongoing upkeep projects throughout the summer. The work with children, adults and projects can be very demanding for long hours. You will be asked to make a professional presentation at all times. Is there anything that would affect your compliance with The Colorado Mountain Ranch needs and policies? ___ No ___ Yes. If yes, please explain:

I authorize CMR to conduct a CBI/FBI criminal record check. I release my references from liability. This faxed or emailed document may serve as an original. I verify that everything on this application and all accompanying paperwork is true and correct.

Signature _____ Date _____